

SHIELD Illinois COVID-19 Saliva Testing for UICOMP

COVID Saliva Testing Process for Faculty, Students and Staff

The University of Illinois System (including UICOMP) no longer requires regular testing for unvaccinated individuals. However, UICOMP will continue to have saliva testing available to those who would like to test themselves for COVID-19.

Faculty, staff and students can use saliva testing if they are symptomatic or experience a high-risk exposure.

Saliva testing at UICOMP is now self-testing (or self-accessioned testing). Self-accessioned testing allows testers to submit their sample into a locked drop box located in the UICOMP lobby. **Testers will be required to link their test kit to their Shield account** prior to dropping off their sample. See below for instructions to set up an account.

The process for self-collected testing will be as follows:

1. Pick up a test kit from the UICOMP lobby near the security desk. Instructions detailing how to submit a saliva sample are included in each test kit.
2. Testers will submit their samples in a private location (home, office, car, etc)
3. Testers will [login to their Shield portal account](#) to link their test kit to their account. *If your test is not linked to your account, it will be discarded!*
4. After logging in to the Shield portal, select "Self Collection COVID kit"
5. Next select the location: choose "Peoria COM Self Accession"
6. Enter the specimen number and test kit number on the barcode label provided in your test kit
7. Click the "Submit to Activate your Self Collected COVID Test" to link your test to your account. Step by step instructions showing how to link your test kit to your Shield account may be found [here](#)
8. Testers must return their test kit to the drop box before 2 pm Monday-Thursday*

*Note: Testers must drop off their sample the SAME day of testing, as samples are only viable for 12 hours.

Saliva Testing Closures

Planned closures for Spring/Summer 2023:

- Monday, May 29- Closed in observance of Memorial Day
- Monday, July 3 through Wednesday, July 5- Closed in observance of Independence Day

Prior to your saliva test:

- Do NOT eat, drink, smoke, vape, chew gum, or brush your teeth within 60 minutes of your test.

After the test:

- Answer calls from unknown numbers since it may be University Health Services (UHS) or the UICOMP contact tracer.
- Check the Shield portal for your test results, see below for instructions for setting up an account.



- If your results are positive, notify your supervisor immediately. Do NOT return to work. Work with UHS on instructions and for return-to-work clearance. Also, notify UICOMP Human Resources (Civil Service employees) or the Dean's Office (faculty and Academic Professional employees) for leave information.

Accessing test results:

Individuals will access their test results through the Shield portal. To access test results, a Shield account will need to be created.

How to set up a Shield account:

- Navigate to <https://shieldillinoisportal.pointnclick.com/>
- Click "Sign up for an Account"
- Enter your Agency code; for UICOMP **the agency code is: flames22**
- After completing an online registration form, you will be able to access the patient portal to view your results.

If you have trouble setting up an account or accessing results, Shield offers patient support, which may be reached at 217-265-6059.

COVID-19 Reporting

Please continue to report COVID-19 symptoms and exposures to a COVID-positive individual using the [online reporting tool](#). If you are in doubt, stay home to protect co-workers, fellow students, friends and family. We appreciate your thoughtful consideration and understanding during these situations.

If you have questions or need assistance, please contact Tiffany Thompson by calling (309)-671-8436 or emailing tthomp39@uic.edu